Brescia University
School of Education

TEAC Minutes

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March 19, 2014
CALL TO ORDER: Dr. Tom Payne, Chair, called the meeting to order at 5:05 p.m. and led the group in prayer.

Dr. Patricia Akojie, Jacob Blevins, Jennifer Brey, Sr. Cheryl Clemons, Dr. Ellen Dugan-Barrette, Isaac Duncan, Ann Flaherty, Sr. Helena Fischer, Jordan Hagan, Fr. Larry Hoestetter, Paul Howard, Kim Johnson, Dr. Phyllis Jones, Dr. Iris Moreno-Brown, Lisa Newcom, Jennifer Payne, Dr. Tom Payne, Ken Rasp, Mary Alice Wethington, Keith Wheatley, Tina Wolken

WELCOME: Fr. Larry Hostetter, President, thanked everyone for giving their time to enable Brescia's students to have outside input from area educators.

Everyone in attendance introduced themselves.

APPROVAL OF MINUTES: Sr. Helena Fischer noted that she was listed as making several motions in the May 11, 2011 meeting but not listed as attending the meeting. Dr. Ellen Dugan-Barrette moved to approve the minutes with correction from the May 11, 2011 meeting. Patricia Akojie seconded the motion and the motion carried.

NEW BUSINESS:
Area Coordinator Updates:
Elementary: Dr. Phyllis Jones, coordinator, stated there are new students in the Elementary program and that she encourages her advisees to add Special Education as a second major.

ESL: There is nothing to report on at this time. Dr. Jones plans to revise this program during Christmas break.

Middle Grades and Special Education: Tina Wolken, coordinator, stated that she has 18 advisees this semester as well as freshmen who have expressed an interest in education as a major. Seven students are attending a Middle School Conference on Thursday. This was funded by a grant through the Council for Academic Excellence and Brescia University Student Government Association. Some students from the School of Education went to Gasper River Retreat Catholic Youth Camp and Retreat Center, Bowling Green, Kentucky. The theme was affirmation and Tina worked with Sr. Pam
Mueller, Director of Campus Ministry, as well as two seminarians from St. Meinrad Seminary. It was a collaborative effort between Kentucky Education Association-Student Program, Council for Exceptional Children, and School of Education students. Tom Payne stated that is was a way to get to know the students in a different setting.

IECE: Jennifer Brey stated that enrollment is increasing and she is distributing flyers telling about the program to prospective students.

Secondary: Dr. Payne, coordinator, has two student teachers in this semester, Art Education and Spanish Education with approximately twelve advisees.

Master’s Program: Dr. Akojie, coordinator for the Master of Science in Curriculum and Instruction (MSCI) and the new Master of Science in Teacher Leadership (MSTL) stated there are nine students who should graduate in Fall, 2012 with a total of nine students in the program. There are currently two students in the MSTL program.

Initial Certification: Patricia Akojie stated because of the high number of requests for a certification program and to be competitive in the area she is currently exploring a Master’s degree with initial certification. The course would probably be 33 credit hours and could be completed in four semesters including summers and totally online. Dr. Ellen Dugan-Barrette asked if the program would be able to compete with area universities by quality, price, or something else. Dr. Akojie said it would be through quality of education.

Applicants for Consideration:

Acting as the education faculty subcommittee of the TEAC, the faculty made the following recommendations to the TEAC.

Admission to the School of Education:

Elementary Education: 1 student accepted

Sr. Helena Fischer moved to accept student #1. Dr. Iris Moreno-Brown seconded the motion and the motion carried.

Middle Grades Education: 1 student denied acceptance

Dr. Phyllis Jones moved to deny acceptance to student #1. Dr. Patricia Akojie seconded the motion. Discussion followed. The motion carried.

Dr. Ellen Dugan-Barrette moved to accept student #2. Sr. Helena Fischer seconded the motion and the motion carried.

Special Education/Elementary: 1 student accepted
Ann Flaherty moved to accept student #1. Sr. Helena Fischer seconded the motion and the motion carried...

Special Education/Elementary: 1 student accepted

Dr. Patricia Akojie moved to accept student #2. Sr. Cheryl Clemons seconded the motion and the motion carried.

Special Education/Elementary: 1 student deferred acceptance

Kim Johnson moved to defer acceptance to student #3. Ken Rasp seconded the motion and the motion carried.

Admission to Student Teaching:

Secondary: 1 student defer accepted

Ann Flaherty moved to defer acceptance to student #1 to Student Teaching until the required number of field hours have been completed and all of the Praxis II tests have been taken. Sr. Cheryl Clemons seconded the motion and the motion carried.

KENTUCKY ACADEMIC CORD STANDARDS:

Dr. Payne distributed emails between Kim Walters Peter of EPSB and Dr. Payne regarding the need for the content professors to have more clearly defined guidelines to understand how they fit into the Kentucky Academic Core Standards. Dr. Ellen Dugan-Barrette stated that all available information focused on P—12 with no models reflecting college level courses. Please see attachment which includes the new requirements as well as those currently accepted.

ADMISSION REQUIREMENTS CHANGES:

Education Professional Standards Board has changed the admission requirements effective September 1, 2012. Please see attachment.

ANNOUNCEMENTS:

EPSB has scheduled an accreditation visit for Brescia University in Fall 2013.

JOB POSTING:

The job posting for a position in the School of Education was distributed. This is attached to the minutes. Advertising will begin in January, 2012 and position will begin in August 2012.

ADJOURNMENT:

The meeting adjourned a 5:55 pm

SUBMITTED BY: Mary Alice Wethington
SCHOOL OF EDUCATION
TEAC MEETING
March 14, 2012

CALL TO ORDER: Dr. Tom Payne, Chair, called the meeting to order at 5:05 p.m. and Dr. Phyllis Jones led the group in prayer.

MEMBERS PRESENT: Dr. Patricia Akojie, Sr. Cheryl Clemons, Dr. Matt Constant, Dr. Ellen Dugan-Barrette, Isaac Duncan, Sr. Helena Fischer, Paul Howard, Kim Johnson, Dr. Phyllis Jones, Dr. Carol Maillet Dr. Iris Moreno-Brown, Jennifer Payne, Dr. Tom Payne, Joan Perry, Kristen Potter, Tyler Richardson, David Stratton, Mary Alice Wethington, Keith Wheatley, Tina Wolken

WELCOME: Sr. Cheryl Clemons, Academic Dean, on behalf of Fr. Larry Hostettler, President, thanked everyone for sharing their time and talents to enable Brescia’s students to have outside input from area educators.

Dr. Tom Payne welcomed the two new student representatives, Kristen Potter and Tyler Richardson, to the committee.

APPROVAL OF MINUTES: The last name of Kim Walters Parker had been omitted in the minutes from the November 9, 2011 meeting and was furnished by Tom Payne. Sr. Helena Fischer moved to accept the minutes with the correction. Joan Perry seconded the motion and the motion carried.

NEW BUSINESS:
Area Coordinator Updates: Secondary: Dr. Payne, coordinator, has one student teacher this semester, with one student taking a Practicum and one student who will student teach in the fall.

Middle Grades and Special Education: Tina Wolken, coordinator, stated that she has 4 advisees this semester in Middle Grades education, 1 in Middle Grades/Special Education, predicted 5 in IECE from upcoming freshman, and 16 in Special Education/Elementary. KEA/CEC has a Big Check made by David Stratton to present to Seven Hills Elementary School in the amount of $347.60 which represents the amount that the school has to purchase books from the Scholastic Book Fair. This year’s credit will go to the David Yewell Boys’ Home. There will be a Professional Development opportunity through the River Region Cooperative.

Elementary: Dr. Phyllis Jones, coordinator, has 14 advisees with 4 enrolled in the IECE program and more who plan to declare that as their major in the fall.
ESL: The revisions for this have been sent to Education Professional Standards Board and they will meet mid-April and accept this or suggest further revisions

Acting as the education faculty subcommittee of the TEAC, the faculty made the following recommendations to the TEAC.

Admission to the School of Education:

Elementary Education: 1 student accepted

Matt Constant moved to accept student #1. Dr. Ellen Dugan-Barrette seconded the motion and the motion carried.

Middle Grades Education:
Student #1 1 student accepted

Dr. Carol Maillet moved to accept student #1. Sr. Helena Fischer seconded the motion and the motion carried.

Student #2 1 student accepted

Dr. Ellen Dugan-Barrette moved to accept student #2. Sr. Cheryl Clemons seconded the motion and the motion carried.

Secondary English 1 student accepted

Special Education/Elementary: 2 students accepted

Special Education/Elementary: 1 student denied acceptance

Matt Constant moved to accept Secondary English student and Special Education/Elementary students #1 and #2 and to deny acceptance to Special Education/Elementary student #3. Joan Perry seconded the motion and the motion carried.

Admission to Student Teaching:

Middle Grades: 1 student defer accepted

Sr. Helena Fischer moved to defer acceptance to student #1 to Student Teaching until the extensive background check has been received and the second content Praxis II test has been taken. Matt Constant seconded the motion and the motion carried.

Secondary Education: 1 student defer accepted

Dr. Carol Maillet moved to defer acceptance to student #1 pending completion of all Praxis II tests. Keith Wheatley seconded the motion and the motion carried.
Special Education/Elementary:

Student #1: 1 student accepted

Tina Wolken moved to accept student #2. Sr. Cheryl Clemons seconded the motion and the motion carried.

Student #2: 1 student defer accepted

Sr. Cheryl Clemons moved to defer acceptance to student #2 until all of the Praxis II tests have been taken. Dr. Iris Moreno-Brown seconded the motion and the motion carried.

Student #3: 1 student defer accepted

Paul Howard moved to defer acceptance to student #3 until the extensive background clearance has been received and the Praxis II tests have been completed. Dr. Phyllis Jones seconded the motion. Dr. Ellen Dugan-Barrette asked if there was a reason this student could not wait to be presented at the May TEAC meeting. Paul Howard expressed concern about difficulty in placement for Student Teaching in May. The motion carried with 2 opposing votes and 1 abstaining vote.

ANNOUNCEMENTS:

The new requirements for admission to the School of Education will be presented at the May meeting for approval by the TEAC.

Dr. Tom Payne, Dr. Phyllis Jones, and Tina Wolken are reviewing the conceptual framework for the accreditation visit in Fall 2013. Dr. Ellen Dugan-Barrette inquired about any responsibilities for the chairs of the content areas or specific requirements for syllabi. Tom Payne stated that a lot of this is available through the Academic Dean’s office or Tracy Naylor, Director of Institutional Research.

Brescia University has advertised for the faculty position through Messenger-Inquirer and higher ed.com.

Dr. Payne reported for Dr. Akojie that the conversion of the MSTL degree to online is almost half completed.

Sr. Cheryl Clemons stated that there is money in the budget to assist with the alternative degree with certification. This will have to be developed for Elementary, Middle Grades, Secondary, and Special Education separately and combined in one degree.

ADJOURNMENT: The meeting adjourned a 5:50 pm

SUBMITTED BY: Mary Alice Wethington
May 11, 2012

Dear TEAC members,
I want to share with you the new guidelines issued by EPSB for admission to Schools of Education throughout the state. The sub TEAC committee has met and we recommend to you to following:

The requirements include a cumulative GPA of 2.75 or a 3.0 on the last 30 hours of credit earned; the PPST scores (Math, 174; Reading, 176; Writing, 174) for initial undergraduate candidates. We don't have graduate initial certification yet, but, for graduate initial certification programs, the GRE scores (verbal, 450; quantitative, 490; analytical writing, 4.0); evidence of the 4C's (critical thinking, communication, creativity, and collaboration; evidence of having reviewed the Code of Ethics; Section III of the TC-1; evidence the applicant understands professional dispositions expected of professional educators.

These new guidelines will go into effect September 1, 2012. Please email with your vote on accepting these new guidelines. Thanks!

Tom

Dr. Tom Payne
Brescia University
Assistant Professor of Education
Chair of the School of Education
717 Frederica Street
Owensboro, KY 42301
270-686-4267 - Office
tom.payne@brescia.edu

Yes votes:
Patricia Akojie
Barbara Ann Bowen
Ellen Dugan-Barrette
Ann Flaherty
Kim Johnson
Carol Maillet
James Mattingly
Paul Howard
Jennifer Payne
Joan Perry
Ken Rasp
Josh Scherrer
Keith Wheatley
Tina Wolken
CALL TO ORDER: Dr. Tom Payne, Chair, called the meeting to order at 5:10 p.m. and led the group in prayer.

MEMBERS PRESENT: Dr. Patricia Akojie, Dr. Marlaine Chase, Sr. Cheryl Clemons, Dr. Ellen Dugan-Barrette, Sr. Helena Fischer, Dr. Angela Gunter, Dr. Carol Mailet, Donita Mallory, Dr. Iris Moreno-Brown, Lisa Newcom, Jennifer Payne, Dr. Tom Payne, Joan Perry, Josh Scherrer, Kayla Stelmach, Mary Alice Wethington, Keith Wheatley, Tina Wolken

WELCOME: Dr. Tom Payne thanked everyone for taking the time to attend the meeting and assist with grading the portfolios of the applicants to Student Teaching.

APPROVAL OF MINUTES: Dr. Carol Mailet moved to accept the minutes from the March 14, 2012 meeting. Dr. Ellen Dugan-Barrette seconded the motion and the motion carried.

NEW BUSINESS: Conceptual Framework New Model: Tom Payne explained about the old model which was a dynamic representation of the atom incorporating the values of Brescia University and the School of Education and the need for a model more easily understood by all. A focus group of students had previously met to discuss the new model which is a house. The group made several suggestions to make the new model be more easily understood and this new model was presented to the TEAC members. Dr. Ellen Dugan-Barrette stated that Brescia University’s mission statement, which includes Catholic, Liberal Arts, academic and moral excellence, and service to others, was not reflected on the new model. After discussion Sr. Cheryl Clemons will ask the artist helping with this to put a cross on the double doors to denote the Catholicity of Brescia and to add liberal arts to the model. Dr. Carol Mailet moved to accept the new model with those changes. Dr. Ellen Dugan-Barrette seconded the motion and the motion carried.

Requirements for Cooperating Teachers: The Cooperating Teacher Eligibility Requirements from Education Professional Standards Board were distributed. These state that the cooperating teacher shall have: a) valid teaching certificate or license for each grade and subject taught; b) At least three years of teaching experience as a certified educator; a teacher assigned to a teaching position on the basis of a provisional, probationary, or emergency certificate issued by EPSB shall not be eligible for serving as a cooperating teacher. The current policy was presented as well as the proposed policy which requires Cooperating Teachers to have a minimum of five years of teaching experience, hold a Master’s Degree, have successfully completed at least four years in the system and demonstrate willingness to assume the responsibility of a student teacher. [NOTE: completion of KTIP Resource teacher training is preferred, but not required.] Sr. Helena Fischer moved to accept the proposed policy which exceeds EPSB’s requirements for
New Mission Statement: The new mission statement, Brescia University School of Education candidates are challenged to become Professional Educators committee to Ethics, Advocacy, Service, and Lifelong learning, was presented. Keith Wheatley moved to accept this mission statement. Lisa Newcom seconded the motion and the motion carried.

ESL Program: The English as a Second Language endorsement was approved by EBPS at the August 6th meeting. The first class will be offered in the Spring 2013 semester.

Area Coordinator Updates: Seven Interdisciplinary Early Childhood students took the introduction class. At the end of the 2012 – 2013 school year all of the upper divisions will have been offered. There will be two Elementary Student Teachers in the Spring and there are 26 advisees. There are 16 Special Education/Elementary Students and one Special Education/Middle Grades as well as 3 Middle Grades students. There are currently three Special Education/Elementary Student Teachers and one Middle Grades Student Teacher with 1 Middle Grades practicum and 2 Special Education practicums. There are 12 Secondary advisees, one student teacher this semester, and 1 Practicum. There will be three classes taught in the Master’s Program this summer. There are currently 3 students in the MSTL and 7 in the MSCI, of which six will graduate in December, 2012 and one in January, 2013. The MSCI program ends January, 2013.

Summer Tutoring Program: Tina Wolken reported that 17 elementary students at Foust and Estes Elementary Schools were served at no charge and 5 students from the Owensboro Catholic Schools for a fee during June 2012. This helps both the students and the tutors. The Art Class which started with two students two summers ago had two sessions last summer with 12 in one session and 8 in the second session.

Applicants for Consideration: KEA/CEC recently had a Scholastic Book Fair on campus. The money earned from this will be given to a school in need of books for their library. Education students prepared a meal at the Daniel Pitino Shelter for the second time this semester.

Admission to the School of Education:

IECE: 1 student deferred acceptance
Sr. Helena Fischer moved to accept student #1. Lisa Newcom seconded the motion and the motion carried.

Admission to Student Teaching:

Elementary: #1 student deferred acceptance
Tina Wolken moved to defer acceptance to student #1 to Student Teaching until the extensive background check has been received and the content
Praxis II test has been taken. Marlaine Chase seconded the motion and the motion carried.

**Elementary:** #2 student accepted

Sr. Helena Fischer moved to accept Elementary Student #2. Sr. Cheryl Clemons seconded the motion and the motion carried.

**Middle Grades: English/Math:** 1 student deferred acceptance

Lisa Newcom moved to defer acceptance to Middle Grades student #1. Until the extensive background check has been received, Sr. Cheryl Clemons seconded the motion and the motion carried.

**Secondary English:** 1 student accepted

Tina Wolken moved to accept Student #1. Dr. Ellen Dugan-Barrette seconded the motion and the motion carried.

**Special Education/Elementary:** 1 student deferred acceptance

Sr. Cheryl Clemons moved to defer acceptance to Special Education/Elementary student until completion of the second Praxis II content test had been taken. Dr. Carol Maillet seconded the motion and the motion carried.

**Special Education/Middle Grades Math:** 1 student defer accepted

Sr. Helena Fischer moved to defer acceptance to Special Education/Middle Grades Math student until all of the Praxis II tests have been taken. Dr. Marlaine Chase seconded the motion and the motion carried.

**ANNOUNCEMENTS:** There will be a Re-accreditation visit from Education Professional Standards Board in February, 2014.

**ADJOURNMENT:** The meeting adjourned a 5:55 pm

**SUBMITTED BY:** Mary Alice Wethington
CALL TO ORDER: Dr. Marlaine Chase, Chair, called the meeting to order at 5:05 p.m.

MEMBERS PRESENT: Dr. Patricia Akojie, Jennifer Brey, Dr. Marlaine Chase, Sr. Cheryl Clemons, Dr. Matthew Constant, Dr. Ellen Dugan-Barrette, Ann Flaherty, Paul Howard, Dr. Carol Maillet, Donita Mallory, Dr. Iris Moreno-Brown, Dr. Tom Payne, Joan Perry, Karissa Riter, Kevin Rose, Kayla Stelmach, Mary Alice Wethington, Tina Wolken

WELCOME: Dr. Chase thanked everyone for taking the time to attend the meeting and assist with grading the portfolios of the applicants to Student Teaching.

OPENING REFLECTION: Sr. Cheryl Clemons, Vice President for Academic Affairs, gave the opening reflection.

INTRODUCTIONS: Everyone introduced themselves. Dr. Chase reported that there are currently 52 students taking Education courses of which 17 have been admitted to the program. There are 6 students preparing for IECE and 18 for Elementary Education. Tina Wolken reported that there are 4 Middle Grades students with two who have been admitted to the School of Education and one currently doing their Student Teaching. There are 11 Special Education/Elementary students with two currently doing their Student Teaching and two more will do their Student Teaching in Fall 2013 semester. There are two Special Education/Middle Grades with one doing their Student Teaching this semester. Tom Payne reported that there is one student doing their Student Teaching in Secondary English this semester and one will do their Practicum in the fall. Tina Wolken stated that in her Edu 204, Introduction to Education, classes this year most are potential Secondary students.

APPROVAL OF MINUTES: Tina Wolken moved to accept the minutes from the November 7, 2012 meeting. Dr. Carol Maillet seconded the motion and the motion carried.

NEW BUSINESS:
Master of Science in Teacher Leadership: The year started with 7 students. A flyer showing classes to be offered this summer and fall was included in the members’ packets. Patricia Akojie continues working to get all of the courses converted to online classes.

ESL Program: Marlaine explained that efforts are being made to get the ESL endorsement started. Information regarding the courses was also included in the members’ packets. Matthew Constant inquired about the possibility of marketing the endorsement at the graduate level. Owensboro Public Schools have a large population of ESL students and their teachers would benefit from the program.

Approval of Education
**Version of new SEO Model:**

The approved version of the SOE logo was also included in the members’ packets.

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**Consideration of Applicants for Admission to the School of Education:**

Acting as the education faculty subcommittee of the TEAC, the faculty made the following recommendations to the TEAC.

### Admission to the School of Education:

<table>
<thead>
<tr>
<th>Program</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>IECE</td>
<td>1 student deferred acceptance</td>
</tr>
<tr>
<td>Elementary</td>
<td>3 students accepted</td>
</tr>
<tr>
<td>Secondary Science</td>
<td>1 student accepted</td>
</tr>
<tr>
<td>Special Education/Elementary</td>
<td>1 student accepted</td>
</tr>
</tbody>
</table>

Dr. Ellen Dugan-Barrette moved to accept the recommendations of the TEAC subcommittee for the students applying for admission to the School of Education.

### Admission to Student Teaching:

<table>
<thead>
<tr>
<th>Program</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td>2 students deferred acceptance</td>
</tr>
<tr>
<td>Special Education/Elementary</td>
<td>1 student deferred acceptance</td>
</tr>
<tr>
<td></td>
<td>1 student denied acceptance</td>
</tr>
</tbody>
</table>

Sr. Cheryl Clemons asked about a plan of action for the students whose recommendations came with reservations. Joan Perry asked what the basis of the reservations was. Marlaine explained about the four pillars of the School of Education: Ethics, Advocacy, Service, and Lifelong Learning; and that these are areas of concern. Both students are currently doing their Practicum where they have opportunities to demonstrate maturity and professionalism. If these are not evident at the end of their 50 hour Practicum they can do a 150 hour Practicum in the Fall 2013 semester and re-apply for Student Teaching after that time.

Matthew Constant moved to accept the recommendations of the TEAC subcommittee. Joan Perry seconded the motion and the motion carried.

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**ANNOUNCEMENTS:**

The Conceptual Framework, Continuous Assessment Plan, and Program Folios were submitted to Education Professional Standards Board February 15th at 11:03 PM. Program reviews are being done. EPSB will notify Dr. Chase before the end of the summer. Dr. Chase stated that the process of writing the report had been difficult but much needed. She stated that the faculty will do a two day and five day work session during the summer to review the curriculum. The Board of Examiners visit is expected to be February 2014. The team will go into area classrooms on one of the days they are at Brescia University.

The Institutional Report is due October 15.
CALL TO ORDER: Dr. Marlaine Chase, Chair, called the meeting to order at 5:00 p.m.

MEMBERS PRESENT: Dr. Patricia Akojie, Jennifer Brey, Dr. Marlaine Chase, Dr. Carol Maillet, Sara Morgan, Dr. Tom Payne, Joan Perry, Megan Short, Mary Alice Wethington, Tina Wolken

WELCOME: Dr. Chase thanks everyone for taking the time to attend the meeting and assist with grading the portfolios of the applicants to Student Teaching.

OPENING REFLECTION: Dr. Tom Payne gave the opening reflection.

APPROVAL OF MINUTES: Dr. Patricia Akojie moved to accept the minutes from the March 6, 2013 meeting. Ken Rasp second the motion and the motion carried.

NEW BUSINESS: Acting as the education faculty subcommittee of the TEAC, the faculty made the following recommendations to the TEAC:

Admission to Student Teaching:
Elementary: 1 student deferred acceptance

Tina Wolken moved to defer acceptance for Elementary Student because of low Portfolio scores. Acceptance is pending an improved overall score of 3 with review by 2 education faculty members by June 15. Dr. Carol Maillet seconded the motion. Joan Perry asked the basis for the recommendation and it was explained that currently there is no minimum required score for Portfolios. Megan Short suggested 2.75 as a minimum since it is the minimum for the GPAs. Ken Rasp inquired if the student is given a deadline to improve the Portfolio how this will benefit the student. He has reservations with no criteria established making the acceptance with reservations. The vote was 9 ayes and 1 abstention.
Required Overall Portfolio Score:

| Special Education | 1 student deferred acceptance |

Tina Wolken moved to defer acceptance for Special Education Student pending successful completion of practicum which is to be completed by Tuesday, May 21st. Kim Johnson seconded the motion and the motion carried.

Ken Rasp moved that the average score for portfolios for candidates to Student Teaching be a minimum of 3. Tom Payne seconded the motion. Sara Morgan asked why 3 since 2.75 is the minimum for the Overall, Professional, and Major GPAs. It was explained that EPSB set the standards for the GPAs. Carol Maillet requested that examples of an excellent, average, and really poor Portfolios be made available for the TEAC members in the future. The vote carried.

ANNOUNCEMENTS:
The Education Professional Standards Board visit for re-accreditation will be Spring 2014. The Conceptual Framework, Continuous Assessment, and Curriculum Programs have been submitted. Three dates will be sent to EPSB for the visit from Mid-February through Early March. The committee will visit local schools on Monday and Tuesday and will have the exit interview on Wednesday with the SOE faculty.

ADJOURNMENT:
The meeting adjourned at 6:20 p.m.

SUBMITTED BY: Mary Alice Wethington
CALL TO ORDER:  
Dr. Marlaine Chase called the meeting to order at 5:12 p.m.

OPENING REFLECTION:  
Opening reflection was read by Dr. Patricia Akojie for Col 3: 23-24

MEMBERS PRESENT:  
Patricia Akojie, Marlaine Chase, Lakshmi O’Bryan, Tina Wolken, Donna Whitehouse, Jennifer Payne, Ellen Dugan-Barrette, Iris Moreno-Brown, David Stratton, Gina Biever, Keith Wheatley, Connie Morgan, Sister Helena Fischer, Nikki Janiak, Ken Rasp, Matthew Constant, Carol Maillet, Ann Flaherty, Joan Perry; Isaac Duncan

MEMBERS ABSENT:  
Tom Payne

APPROVAL OF May 15th 2013 MINUTES:  
Dr. Constant moved to approve the minutes  
Ken Rasp seconded the motion. The motion carried.

NEW BUSINESS:  
The grids containing the program entry requirements, the data corresponding to each candidate, and the recommendations of the sub-TEAC committee were presented to the TEAC for both Admission to the School of Education and for Admission to Clinical Practice.

Applications for Admission to the School of Education  
Each candidate was considered individually.

**Candidate #1** Elementary Ed & LBD  
(Recommendation of sub-TEAC: Not Accepted)

Dr. Dugan-Barrette moved that this candidate have Deferred Acceptance and be allowed to work on required courses while working on dispositions, pass the PPST, and re-interview. Joan Perry seconded the motion. The motion carried. Candidate #1 will have **Deferred Acceptance** to the School of Education.

**Candidate #2** Secondary English  
(Recommendation of sub-TEAC: Not Accepted)
Dr. Dugan-Barrette said that we need better communication between content area & education faculty early on when issues with students arise. She moved for Deferred Acceptance of Candidate #2 and be allowed to take courses, re-interview with Education faculty, examine the 4-year plan & key interaction with advisors for measurable, monitored outcomes. Patricia Akojie seconded the motion.

5 – For; 6 – Opposed; 1 – Abstention
The motion was denied.

Following more discussion, Tina Wolken moved that the TEAC Not Accept Candidate #2 to the School of Education. Dr. Matthew Constant seconded the motion. 
*The motion carried with opposition noted.*
Candidate #2 was **Not Accepted** to the School of Education

**Candidate #3** Spanish P-12
(Recommendation of sub-TEAC: Accepted)

Tina Wolken moved that Candidate #3 be Admitted to the School of Education. Ken Rusk seconded the motion. *All Ayes.* The motion carried.
Candidate #3 was **Accepted** to the School of Education

**Candidate #4** IECE
(Recommendation of sub-TEAC: Deferred Acceptance)

Tina Wolken moved that Candidate #4 be granted Deferred Acceptance to the School of Education pending passage of the PPST. Ken Rusk seconded the motion. *All Ayes.* The motion carried.
Candidate #4 was granted **Deferred Acceptance** to the School of Education

**Candidate #5** Elementary Ed & LBD
(Recommendation of sub-TEAC: Deferred Acceptance)

Tina Wolken moved that Candidate #5 be granted Deferred Acceptance to the School of Education pending passage of the PPST Reading exam and recalculation of the last 30 hours GPA at the end of the semester. Nikki Janiak seconded the motion. *The motion carried with 1 opposed and 1 abstention noted.*
Candidate #5 was granted **Deferred Acceptance** to the School of Education
**Candidate #1** Middle School Math/Science  
(Recommendation of sub-TEAC: Deferred Acceptance)

Tina Wolken moved that Candidate #1 be granted Deferred Acceptance to Clinical Practice pending increased GPA at end of semester; submission of health form, background check, & field hours; and successful completion of professional courses. Jennifer Payne seconded the motion.  
6 – Ayes; 2 – Opposed. *The motion carried.*  
Candidate #1 was granted **Deferred Acceptance** to Clinical Practice

**Candidate #2** Secondary Biology  
(Recommendation of sub-TEAC: Deferred Acceptance)

Tina Wolken moved that Candidate #2 be granted Deferred Acceptance to Clinical Practice pending taking Praxis II; submission of background check & field hours. Dr. Ellen Dugan-Barrette seconded the motion.  
*All Ayes. The motion carried.*  
Candidate #2 was granted **Deferred Acceptance** to Clinical Practice

**ANNOUNCEMENTS:**

Tina Wolken announced that her Special Education class is collaborating with Opportunity Workshop and Dr. Carol Malliet for Biology class on Brescia campus. This activity is done on volunteer basis from all parties.

**Area Coordinator Updates**

Secondary: 1 student in practicum  
1 student will be doing practicum in Spring Semester  
4 Freshman  
2 Sophomores (Math and Biology).

Middle Grades:- From fall of 2009 to Spring of 2013 48% of students enrolled in SOE for Middle School Certification left Brescia University.  
28% Changed Majors  
36% Stayed in the Major.  
8 students are enrolled in Sp.Ed.  
1 student is a English and Math major.

Elem/ IECE/ ESL:- Overall consists of 78 students  
26 of those are enrolled in Elementary  
6 are enrolled in IECE. One of the student is ready to be accepted in the SOE.  
4 ESL candidates.
In Spring the Linguistics course will be offered. The course needs staffing.

MSTL: Flyer with the upcoming courses are going to be distributed. 8 Students are enrolled in the MSTL program. MSTL program is being converted into the online format. The online format will help with enrollment.

Accreditation Visit

Kentucky is one of seven vanguard states. The project is for raising teacher’s pay and improving the quality of teachers. Brescia, WKU and Wesleyan are all part of this ground breaking project which has partnered with the Chief Counselor for schools.

The EPSB Accreditation Visit is scheduled for February 16-19, 2014. The BOE team wants to have on-site visits at local schools on Tuesday, February 18th.

ADJOURNMENT: The meeting adjourned at 7:00 p.m.

SUBMITTED BY: Lakshmi O’Bryan & Donna Whitehouse
CALL TO ORDER: Dr. Marlaine Chase called the meeting to order at 5:09 p.m.

OPENING

REFLECTION: Opening reflection was a moment of silence.

MEMBERS PRESENT:
Dr. Patricia Akojie, Dr. Marlaine Chase, Lakshmi O'Bryan, Tina Wolken, Shannon Skortz, Jennifer Payne, Jennifer Brey, Dr. Ellen Dugan-Barrette, Ken Rasp, Matthew Constant, Dr. Carol Maillet, Ann Flaherty, Joan Perry, Dr. Tom Payne, Isaac Duncan

WELCOME: Dr. Chase thanks everyone for taking time to attend the meeting and assist in the very important evidence.

APPROVAL OF MINUTES: Ken Rasp moved to approve the minutes from the October 30, 2013 meeting.
Dr. Carol Maillet seconded the motion and the motion carried.

EPSB Update: 6 faculty and 2 EPSB consultants were on the team that visited the School of Education on February 16-19. Isaac Duncan was the transporter and helped serve in numerous ways during the accreditation visit. The team said that we produce excellent products but lack in data and documentation and how it's used in the program. We just sent back the corrections of all factual information, 48 were accepted out of 50. Now we will have to wait 30 days until they write the real report, then we have 30 days to write a rejoinder. Audit committee makes recommendations to Board, so we will not have a final result until February 9, 2015.
NEW BUSINESS:
Applications for Admission to the School of Education

Dr. Marlaine Chase again thanked all who participated with the accreditation visit.

The grids containing the program entry requirements, the date corresponding to each candidate, and the recommendations of the sub-TEAC committee were presented to the TEAC for both Admission to the School of Education and for Admission to Clinical Practice.

Each candidate was considered individually.

**Candidate #1** Elementary
(Recommendation of sub-TEAC: Deferred Acceptance)

Matthew Constant moved that Candidate #1 be granted Deferred Acceptance to the School of Education pending passage of PPST exams. Dr. Ellen Dugan-Barrette seconded the motion. *All Ayes. The motion carried.*
Candidate #1 was granted **Deferred Acceptance** to the School of Education.

**Candidate #2** Elementary
(Recommendation of sub-TEAC: Deferred Acceptance)

Ann Flaherty moved that Candidate #2 be granted Deferred Acceptance to the School of Education pending the background check. Dr. Carol Maillet seconded the motion. *All Ayes. The motion carried.*
Candidate #2 was granted **Deferred Acceptance** to the School of Education.

**Candidate #3** Secondary Math
(Recommendation of sub-TEAC: Deferred Acceptance)

Ken Rasp moved that Candidate #3 be granted Deferred Acceptance to the School of Education pending passage of PPST Writing exam. Dr. Ellen Dugan-Barrette seconded the motion. *All Ayes. The motion carried.*
Candidate #3 was granted **Deferred Acceptance** to the School of Education.
Candidate #4 Secondary Science  
(Recommendation of sub-TEAC: Accepted)

Matthew Constant moved that Candidate #4 be Admitted to the School of Education. Ken Rasp seconded the motion. All Ayes. The motion carried.  
Candidate #4 was Accepted to the School of Education

Candidate #5 Elementary Ed & LBD  
(Recommendation of sub-TEAC: Deferred Acceptance)

Dr. Carol Maillet moved that Candidate #5 be granted Deferred Acceptance to the School of Education pending passage of the PPST exams. Ann Flaherty seconded the motion.
All Ayes. The motion carried.  
Candidate #5 was granted Deferred Acceptance to the School of Education

Candidate #6 Elementary Ed & LBD  
(Recommendation of sub-TEAC: Deferred Acceptance)

Ken Rasp moved that Candidate #1 be granted Deferred Acceptance to Clinical Practice pending passage of the PPST Writing exam. Ann Flaherty seconded the motion.
All Ayes. The motion carried.  
Candidate #1 was granted Deferred Acceptance to School of Education.

Applications for Admission to Clinical Practice

Candidate #1 Elementary & Special Ed  
(Recommendation of sub-TEAC: Deferred Acceptance)

Ken Rasp said that we need a better way to handle the scoring of the standards from the portfolio presentations. Possibility to allow a review team made up of 1 administrator, 1-2 teachers and 1 student representative score the candidate’s portfolio? Also allot more time for candidate’s presentation.  
Ken Rasp moved that Candidate #1 be granted Deferred Acceptance to Clinical Practice pending taking Praxis II tests have been taken. Dr. Carol Maillet seconded the motion.
All Ayes. The motion carried.
Candidate #1 was granted Deferred Acceptance to Clinical Practice

ANNOUNCEMENTS: Crystal Apple Appreciation Dinner will be held May 1st in the Study Pavilion on campus. The next TEAC meeting will be held in May. Dr. Patricia Akojie is offering online classes through MSTL. The MSTL program is being converted into the online format. The online format will help with enrollment.

ADJOURNMENT: The meeting adjourned at 6:15 p.m.

SUBMITTED BY: Shannon Skortz