

DIRECTOR OF CLINICAL MENTAL HEALTH MS PROGRAM

Brescia University, a Catholic Liberal Arts University located in Kentucky is searching for a director to help develop a new Clinical Mental Health MS Program. This person will provide leadership to the operation of the program and will also be a full-time faculty member.

Qualifications are:

1. Doctoral degree in counselor education, preferably from a CACREP accredited program OR
2. A related doctoral degree with 1 academic year of experience as a full-time faculty member in a counselor education program OR
3. Full-time doctoral-level faculty member in a CORE-accredited master's program OR
4. Graduation from a rehabilitation doctoral program

Responsibilities are, but are not limited to:

- Program development including curriculum development, create student handbook and other required documents, development of the program budget and expenditures and involvement in faculty employment decisions;
- Respond to inquiries regarding the overall counselor education program
- Work with program faculty to ensure their knowledge of ongoing professional development opportunities, and keeps an annual record of professional development for all full- and part- faculty within the program;
- Receive, process, and analyze all course assessment products from program faculty within the discipline and uploads requested data into Campus Labs each semester/year;
- Assist with the processing of student academic complaints, especially grade grievances;
- Maintain contact with CACREP in relation to the program and prepares all needed documents for accreditation/reaffirmation

Submit a letter of application and resume to HR@Brescia.edu or mail to:

Brescia University
PR#24-18
717 Frederica Street
Owensboro, KY 42301

BRESCIA UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER
Diverse candidates urged to apply

This employer participates in the Electronic Employment Verification Program. In compliance with federal law, all persons hired at Brescia University are to verify identity and eligibility to work in the U.S. and to complete the required employment eligibility verification form upon hire.