

Brescia University Rental Rates

Effective 12-01-2017

Building	Room/Area	Rental Period	Capacity	Setup Included	Room Rate	Non-profit Room Rate	Available equipment (extra \$)**		
							Sound System	Projector + Screen only	Projector + Screen + computer
Moore Center	Moore Program Room	4 hours	50	Tables, Chairs	\$ 100	\$ 85	no	yes	yes
Moore Center	O'Bryan's Dining Hall	4 hours		Tables, Chairs	\$ 300	\$ 255	yes	no	no
Moore Center	Atrium	4 hours		None	\$ 250	\$ 213	no	no	no
Moore Center	Gymnasium (athletics)	4 hours	1,024	None	\$ 1,000	\$ 850	yes	no	no
Moore Center	Gymnasium (other events)	4 hours	1,024	Floor Covering	\$ 1,800	\$ 1,530	yes	no	no
Campus	Quad	4 hours		None	\$ 500	\$ 425	no	no	no
Science	Waitman Taylor Science Lecture Hall	4 hours	378	None	\$ 500	\$ 425	yes	yes	yes
Science	Classroom	4 hours	varies	None	\$ 100	\$ 85	no	varies	varies
Chapel/Merici	Immaculate Heart of Mary Chapel***	4 hours	170	None	\$ 300	\$ 255	no	no	no

**EQUIPMENT RENTAL		
Description	Rental Period	Amount
IT Support (required)	4 hours	\$ 120
Equipment damage deposit (required)		\$ 100
Sound System	4 hours	\$ 75
Projector + Screen only	4 hours	\$ 50
Projector + Screen + Computer	4 hours	\$ 150

All room rentals require \$100 refundable security deposit, a completed/signed application, and payment for ½ of total charges at time of reservation.

Rates reflect minimum fixed charge for any rental from 0-4 hours only.

Charges for shorter rental period will not be pro-rated or reduced.

Longer rental periods must be requested in advance and will result in additional hourly charges.

For longer rental periods, housekeeping fees apply. Housekeeping fee is \$20 per hour for entire rental period.

Early access may be allowed for setup, if available, prior to rental period - add \$50 for each one hour block.

Late access may be allowed for cleanup, if available, after rental period - add \$50 for each one hour block.

Charge for additional setup to be determined based upon request.

Catered events require a selection from Brescia's Approved Caterers List.

Brescia reserves the right to reject any application at its sole discretion for any reason.

See application for complete list of Terms & Conditions.

Contact Emily Robertson at 270-686-4332 or emily.robertson@brescia.edu for all rentals except Chapel

*** - Contact Sr. Pam Mueller at 270-686-4319 or pam.mueller@brescia.edu for Chapel Usage Policy and rental availability