




International Student Move-In Guide 2025



Before You Arrive

Packing List

We've put together a list of items that we recommend bringing with you and items that are better left at home. When choosing decorations for your room, keep in mind that they must be removable without damaging walls and will not pose a fire hazard.

Know The Policies

On-campus residents must comply with the expectations and policies associated with living on the Brescia University campus. Visit the policies page on our website to review these documents before you arrive.

Learn More At:

www.brescia.edu/housing-policies-2



Personal Property Insurance

Brescia University students and guests must take responsibility for their property, including computers and automobiles. Brescia carries no insurance to cover student losses even in case of fire, theft, or other disasters.

Tobacco And Smoking Policy

In October 2014, the Brescia University Board of Trustees approved a Smoke-Free Campus policy. In accordance with ordinances enacted by the City of Owensboro, smoking is not allowed on campus or within 25 feet of an entrance to any campus building, including residence halls. This policy includes public sidewalks which may be adjacent to Brescia building entrances.

Property Insurance Info



Excellent Customer Service
via Chat, Email or Phone

nssi.com

(800) 256-NSSI (6774)



**50+ Years
in Business**



**A-Rated
Underwriters**



Why Renters Insurance?

Replacing a TV, laptop, furniture, and appliances can be pricey without insurance. Even small incidents can quickly add up.



Meet your lease agreement requirements

Provide proof of coverage to your landlord or housing director.



Add a roommate

You can add a roommate to your policy at no extra cost!



For parents sending kids off to school

Purchase coverage on their behalf. Rest easy knowing that your student is covered!



Get a **FREE** Quote!



nssi.com/renters



Things to Purchase & Not Purchase

Make Sure to Bring

IDENTIFICATION

- Photo ID, driver's license
- Checkbook, Social Security card
- Insurance cards
- Passport/visa

Consider Purchasing

ROOM SUPPLIES

- Pillows, sheets, and bedding (twin XL)
- Foam mattress pad
- Area/throw rugs
- Non-halogen lamp
- Alarm clock
- Flashlight
- Full-length mirror
- Clothing hangers
- Trash can(s)
- Food storage containers
- Microwaveable dishes
- Silverware, can opener
- Keurig Coffee Maker
- Posters, photos
- Dry-erase board
- Calendar or planner
- Refrigerator (4.5-4.8 cubic ft)
- Backpack
- Personal fan
- Umbrella, rain boots/jacket
- Battery powered lights

BATHROOM SUPPLIES

- Towels, wash cloths
- Toilet paper (suite-style)
- Bath mat (suite-style)
- Cleaning supplies (suite-style)
- Shower caddy (community-style)
- Shower shoes (community-style)

LAUNDRY & HYGIENE

- Detergent
- Fabric softener/dryer sheets
- Laundry bag/basket
- Clothing iron (auto-off)
- Soap, shampoo, toiletries
- Toothbrush, toothpaste
- Prescription/over-the-counter medications
- Thermometer, first aid kit
- Disinfectant spray/wipes

ELECTRONICS

- Computer, charger
- Ethernet cable
- Calculator
- Cell phone, charger
- Power strip & surge protector
- Gaming system
- Music player/radio
- Blu-ray player
- TV and Streaming Device
- Personal printer (wired)

Things Not to Purchase

- Microwave
- Lava lamps, halogen lamps
- Alcoholic beverages
- Alcohol containers or paraphernalia
- Tobacco products
- Illegal drugs
- Marijuana (including Medical Marijuana)
- Drug paraphernalia
- Candles and Wax Melts
- Incense, fireworks
- Heaters/heating units
- Cooking appliances
- Toaster ovens, pizza ovens
- Air fryer, hot plate
- Water beds or bed lofts
- Weapons (or anything that could be construed as a weapon)
- Pets (fish are allowed in a 10-gallon tank or less)
- LED Lights (they ruin the paint in the residence hall rooms)
- Hoverboards or Drones



Move-In Day

How to Move-In

Check-in for all International Students will happen in the Moore Center at 717 Frederica Street. Please enter the Moore Center and be welcomed by the Residence Life Staff in the Moore Center Atrium.

There will be parking in the Moore Center parking lot while checking in and obtaining your room assignment; once you have your assignment you are able to park near your residence hall or apartment to be able to unload your belongings.

Move-In Assistance

Each August a crew of students and staff joins together to welcome our Bearcats to campus and assist them in moving their belongings into their residence hall.

Move-In Date & Times

Move-in for International Students will be **Sunday, August 3, 2025**.

Residence Life Staff will be present to check-in students from Noon to 4:00 PM as well around shuttle times that will be available to Brescia students on **Sunday, August 3, 2025**.

Dining Info

Brescia University meal plans will be activated on **Sunday, August 3rd**. Your Brescia ID Card will be activated and you will be able to swipe to enter the O'Bryans Dining Hall in the Moore Center.





Academic/ Administrative

- 1 Student Services Center
(Office of Financial Aid)
- 2 Roy and Victoria Duffy Roberts
Center for the Sciences
(Taylor Lecture Hall)
- 3 Alumni Hall
- 4 Bartholomy-Taylor Hall
- 5 Fr. Leonard Alvey Library
- 6 C.E. Field Center
for Professional Studies
- 7 Clay Lab

Residential Areas

- 1 Trustees Hall
- 2 Young Hall
- 3 Ursula Hall
- 4 Barrow Hall
- 5 Philby Hall
- 6 Merici Hall
- 7 Saffer Hall
- 8 St. Joseph Hall
- 9 Greenwell Hall
- 10 Reisz Hall
- 11 St. Ann Hall

Student Services

- 1 Moore Center
(Office of Admissions)
- 2 Chapel



= Accessible Entrances



= Campus Parking



BRESCIA UNIVERSITY Campus Map

A photograph of the Brescia University archway, featuring the university's name in gold lettering on a dark arch, flanked by two stone pillars. The background shows trees and a clear sky.

Getting to Brescia

Whether traveling by plane or car, there are many routes to get to Owensboro, KY. Owensboro-Daviess County Regional Airport offers daily direct jet service to Chicago O'Hare International Airport, IL through Contour Air. Additionally, Owensboro is situated 42 miles or 67.5 km from Evansville Regional Airport, 119 miles or 191.5 km from Louisville Muhammad Ali International Airport, and 138 miles or 222 km from Nashville International Airport.



Taxi Service

Taxi service can be purchased to travel to and from the Owensboro-Daviess County Regional Airport and campus. Yellow Cab Taxi is available in Owensboro and can be contacted via phone at (270) 683-6262.

Renting a Car

When traveling from Evansville, Louisville, and Nashville, students are encouraged to consider car rental or a bus route as appropriate.

Greyhound Bus Service

Greyhound bus tickets can be purchased for traveling to and from Evansville, Louisville, and Nashville. Visit Greyhound for more information on scheduling bus travel via the web at www.greyhound.com

A photograph of the Brescia University archway, featuring a circular seal at the top and the university's name in gold lettering. The title "Airport Shuttle Info" is overlaid in a large, black, cursive font.

Airport Shuttle Info

International Student Shuttle

In the Summer of 2023, Brescia welcomed many new international students to our community. It was an exciting time for the faculty and staff to welcome new faces, hear about hometowns and countries, and experience new ideas and enriching conversations. Our current international students reached out to request a shuttle service to assist them getting from the airport to Brescia University.

Shuttle Cost

The cost for the airport shuttle from the airport to Brescia is FREE. This is in part from a special fund that was provided to assist International Students from a donor.

Shuttle Sign Up

To sign up for the airport shuttle please fill out the form located here:



Room Setup Shuttle

Sunday, August 3rd

On Sunday, August 3rd after arriving to campus, there will be a shuttle that is scheduled to take students to Walmart that evening that will leave the Moore Center at 8:00 PM. This shuttle is designed so students can purchase items they may need to live in the residence halls.

Monday, August 4th

On Monday, August 4th there will be lunch in the dining hall and there will be a shuttle departing to assist students in going to Walmart, Target, and more. This shuttle will leave the Moore Center at 1:00 PM.

There is no need to sign up for these shuttles, but just meet in the atrium of the Moore Center and Student Affairs will assist the group with shuttle service.

25-26 Airport Shuttle Info

Fall 2025 Dates

Winter Break

A shuttle will leave for the Nashville Airport (BNA) on **Saturday, December 6, 2025 at 8:00 AM**. The shuttle will leave from the Moore Center.



Spring 2026 Dates

Returning from Winter Break

A shuttle will meet at the Nashville Airport (BNA) on **Sunday, January 11, 2026 at Noon**. The shuttle will leave from Ride Share Lot.

Leaving for Summer

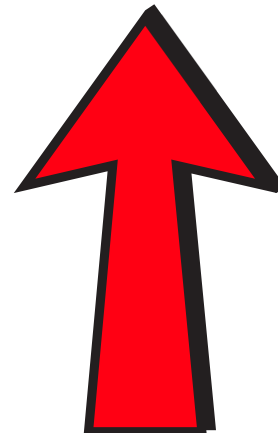
A shuttle will leave for the Nashville Airport (BNA) on **Friday, May 8, 2026 at 8:00 AM**. The shuttle will leave from the Moore Center.

Shuttle Cost

The cost for the airport shuttle from the airport to Brescia is FREE. This is in part from a special fund that was provided to assist International Students from a donor.

Shuttle Sign Up

To sign up for the airport shuttle please fill out the form located here:



Airport Info for Students

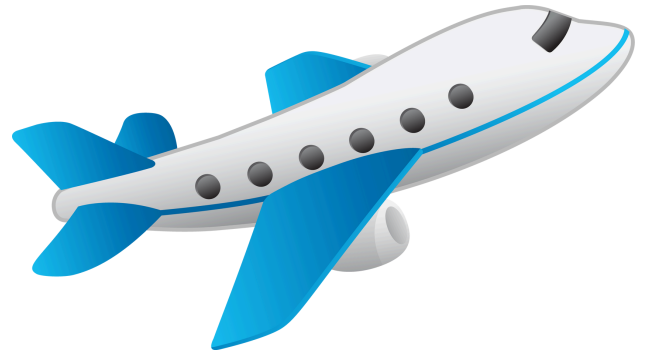
Owensboro, KY

Airport Code: OWB

Address: 2200 Airport Road
Owensboro, KY 42301

Connects from Chicago, IL via Contour Airlines (www.contourairlines.com)

Shuttle Available: Yes



Evansville, IN

Airport Code: EVV

Address: 7801 Bussing Drive
Evansville, IN 47725

Connects with airlines Allegiant, Breeze, American Airlines, and Delta Airlines.

Shuttle Available: Yes

Nashville, TN

Airport Code: BNA

Address: 1 Terminal Drive
Nashville, TN 37214

Connects with many airlines across the United States and Internationally.

Shuttle Available: Yes

Flying to Brescia

When booking your ticket to come to Brescia we ask all of our students to be conscious of what airport to pick when flying.

The Owensboro and Evansville airport are very conveniently located near Brescia and the university is able to host multiple shuttles to pick up and drop off students at these locations.

For the Nashville airport location only one shuttle is available due to staffing and distance.

BRESCIA UNIVERSITY

Travel To Brescia



DATE

SUNDAY, AUGUST 3

Early Move-In Day
is for Fall Athletes & All
International Students



LOCATION

MOORE CENTER

Check-In to your residence
hall will all happen in
one central location



SHUTTLE

AVAILABLE AUG. 3RD

See important information
below about scheduling
flights to catch a shuttle

BOOK NOW



Shuttles will be available from
Nashville Airport (BNA),
Evansville Airport (EVV), and
Owensboro Airport (OWB)



Sign up for the Shuttle
TODAY!



The shuttle cost is FREE for
Saturday, August 3rd. A Brescia
University staff member will
meet you at each location to
drive you to Owensboro!



Book Now
270-686-4324



717 Frederica St.
Owensboro, Ky
42301



melissa.scuderi@brescia.edu



Move-In Day FAQs

Room Information

Bed/Bedding Information

- 203.2 cm long
- Twin XL sheets

Window Information

- Blinds are provided
- Tension rods are to be used to hang curtains in the room

Closet Information

- Merici, Saffer, Trustees, and Young have designated closets in each room
- St. Ann and some of the houses on campus have wardrobes provided

FAQ Website



Microwaves

There are microwaves available in the kitchenettes and lobbies throughout the halls and in the kitchen of the apartments. Students are not permitted to have a personal microwave in their room.

Visiting hours

Visiting hours are from 11:00 AM – Midnight Sunday through Thursday and 11:00 AM – 2:00 AM on Friday and Saturday. For security purposes, all visitors are required to check in through the online guest form.

Refrigerators

Students should keep the size of the refrigerator below or as near to 4.5 cubic feet as possible. Manufacturers change the sizing yearly and currently units as large as 4.8 cubic feet will be accepted.



Services & Amenities

Sign Up for Property Insurance

Brescia University is not responsible for loss or damage to your personal items. We highly recommend renter's insurance if personal items are not covered under your family's insurance plan. We have partnered with NSSI to provide our students an affordable option for property insurance. Find out more by visiting www.nssi.com/home

Maintenance Requests

All routine, non-emergency work can be requested via an online form. Scan the QR code below to access the form.



Emergency work can be called into the RA On-Call Phone at 270-231-2113. Residents can reach out to their RA or the Department of Residence Life via phone at 270-686-4324.

Mail & Packages

You must go to the mailroom to get your mailbox assignment. Mail is delivered to student mailboxes every day. The mailroom sends emails daily to notify that the mail has been delivered. If you get a package, you be notified via your Brescia email when it is ready to be picked up.

Your on-campus mailing address is:

Student Name

Brescia University

717 Frederica Street

Owensboro, KY 42301





Important Campus Info

Safety & Security

Residents are asked to watch out for and protect their “home away from home” and the members of their community. All residence hall exterior doors are only accessible by residents of that building, using their access card.

Allowing someone to enter behind you without a resident escorting them or without using an access card, should be actively discouraged by all residents. Students should lock the door behind them when they go out (even if they just go down the hall) and when they are sleeping. Never loan out your key or access card to someone else.

Barney See, Barney Do

We ask all of our residents to be part of the Campus wide campaign, “Barney See, Barney Do” to promote bystander awareness and campus safety. This campaign encourages the Brescia Community to contact the Campus Security phone number in the event of an emergency, suspicious activity, or if they are in need of assistance.

The campus security is staffed by NightHawk and can be reached at 270-686-4300.

Student of Concern

Brescia University provides an avenue open to all Faculty, Staff, and Students to submit a Student of Concern form that notifies specific offices on campus to assist students needing additional assistance in academics or personal matters. To file a Student of Concern form scan the QR code:



Laundry

Laundry rooms are available in all residence halls. The washers and dryers are high efficiency (HE) machines, so we recommend bringing HE certified detergent. Laundry is free for all students.

Furniture

Each residence hall student has an 80” extra-long twin-size bed, drawer space and an area for hanging clothes. Each student will have a desk and chair. All furniture that is provided must stay within the room upon move-in.

Important Campus Info



Fees & Payments

Housing and meal plan fees will be placed on the student's university account in August for the fall and in January for the spring.

Your housing and meal plan can be paid for online or in-person with the cashier in the Student Services Building on-campus.

ID Card

ID Cards are issued at Orientation. ID Cards allow our students to access all buildings on-campus, including our academic buildings. Lost ID cards should be reported immediately. ID cards are replaced for \$25.00 and are made in the Moore Center Office of Student Affairs.

Staffing the Halls

Director of Residence Life

The Director of Residence Life is a full time professional staff member that supervises the Resident Assistant staff while working with campus partners to provide living learning environments for students.

Graduate Assistant (GA)

The Graduate Assistant is a graduate student that assists in supervising the Resident Assistant staff as well as working with the department on programming initiatives and serving in on-call rotation to serve the residents.

Senior Resident Assistants (SRA)

Senior Resident Assistants are returning RAs that provide on-call services to residents, assist in programming for our campus and provide peer to peer learning and accountability for the Resident Assistant staff. SRAs live amongst our community to help provide additional support to our Freshman students.

Resident Assistants (RA)

Resident Assistants are students that live in amongst the community to assist students with navigating campus life, to handle maintenance concerns, and to provide on-call services for residents. They are trained to build community, to navigate campus, and more!

Extended Breaks

Extended Breaks

Residence Halls close for Fall Break, Thanksgiving, Christmas, Easter, and Spring Break (check the academic calendar for specific dates). Students who must, for appropriate reasons, remain on campus over vacation periods are to make arrangements with the Director of Residence Life. During the closure times there is no food service, no visitation, and no receptionist on duty. International students are not charged to stay over breaks during the academic year.

Fall 2025 Dates

Fall Break

Close: 6:00 PM, Tuesday, October 7th

Open: 10:00 AM, Sunday, October 12th

Thanksgiving Break

Close: 6:00 PM, Tuesday, November 25th

Open: 10:00 AM, Sunday, November 30th

Winter Break

Close: Noon, Friday, December 5th

Open: 10:00 AM, Sunday, January 11th



Spring 2026 Dates

Spring Move-In

Open: 10:00 AM, Sunday, January 11th

Spring Break

Close: 6:00 PM, Friday, March 6th

Open: 10:00 AM, Sunday, March 15th

Easter Break

Close: 6:00 PM, Wednesday, April 1

Open: 10:00 AM, Monday, April 6

Closing of Res Halls

Close: Noon, Friday, May 8th



Getting Connected FAQs

Brescia Email Information

A Brescia University email account has been set up for you.

To set your initial account password:

1. Browse to <https://passwordreset.microsoftonline.com>
2. Enter your Brescia University e-mail address (Firstname.Lastname@brescia.edu) and the CAPTCHA code
3. Select “I forgot my password” and click next.
4. Follow the instructions to reset your password using your alternate e-mail address (the email you're using now for this email)

To access your Brescia e-mail:

1. Open a web browser and go to <https://www.brescia.edu>
2. Click on the WebMail link at the bottom of the page
3. At the Microsoft logon page, enter your Brescia University e-mail address (Firstname.Lastname@brescia.edu) and the password you set up in the previous section.
4. You may be prompted to set up Microsoft Authenticator or to provide other information for Multifactor Authentication and Self-Service Password Reset. Follow the instructions on screen.

Note: Your password will expire 120 days after a password change

Moodle Account

After you access your Brescia email, you can access Moodle online learning management System.

1. Open a web browser and go to: <https://moodle.brescia.edu/>
2. Take your mouse and “click” on the button that says, “BU Microsoft 365”
3. At the top of the page menu, click on “My courses.”



Getting Connected FAQs

BEM Connection Information

Accessing BEM for schedules, degree audits and self-registration

- Open a web browser and go to bem.brescia.edu
- Your username is firstname.lastname@brescia.edu
- Your password will be the same password you set up for your Brescia University student email account.

IT Help Desk

The Brescia University Information Technology department has put the following procedures in place to offer the support you need in an efficient and timely manner.

To request support or report a problem please do one of the following:

1. Fill out a support ticket.
2. Call the IT department at extension 4186 (on campus only) or 270-663-4186 (off campus) and submit your request/report over the telephone.

Getting Connected FAQs

Student Wi-Fi Information

Full coverage of outdoor areas on campus and inside most all academic buildings on campus are available for wireless access.

Your username to login to the wireless network on campus is your Brescia University email address and your password is your Brescia University email password.

If you have issues connecting to the wireless network please visit the helpdesk and submit a ticket.



What about Ethernet?

Residence Hall Room Ethernet Connections - All residence hall rooms are wired for Ethernet, which requires an Ethernet card to establish a connection. All residence hall rooms are equipped with at least 1 activated port.

- Go to the IT Helpdesk and click submit ticket
- Fill out the request ticket. Be sure to include your name, room number, type of console, and its MAC address.
- Plug the game console into the Ethernet jack in your room using a Cat-5 Ethernet cable.

When you plug the game console into the data jack in your room using a Cat-5 Ethernet cable, the DHCP client on your game console will automatically receive IP address information from the DHCP server.

Getting Connected FAQs

Video Game Devices & Other Non Computers

The Brescia University Information Technology Department will assist students with connecting wired entertainment devices which are compatible with the institution's network hardware. Wired entertainment devices are limited to one per wired network connection where connections are available.

The IT department reserves the right to decline setting up any device which may use excessive re-sources or cause interruptions the resources provided. Maintenance requests may be submitted by residents to their RA or to the Director of Residence Life who direct these to the appropriate department. A submitted request gives maintenance staff permission to enter the student's room or apartment for repairs.

HelpDesk Request



Streaming Devices

Want to stream your favorite TV shows? Have a Netflix series you can't miss? Our IT Department has a way for you to have a pleasant streaming experience.

Wired devices will give a better entertainment experience and are preferred. Wireless devices, such as Roku and Fire TV Sticks can be used if they have captive portal capability, but the experience will be much more pleasant with a wired device (a wired adapter can be purchased for Fire TV sticks for around \$10 - \$15).

IT does assist as much as possible and attempt to find wired adapters for wireless entertainment devices, but we do suggest using the wired connection over a wireless connection for entertainment devices.



Social Security Card Info

Obtaining a Social Security Card for International Students

Please note: You are NOT allowed to find employment in the city; you can only be approved to work on campus through Brescia University (a position at Brescia), Fresh Ideas (cafeteria), or a work-study program, B.

If you are in need of a social security card to complete your application for work-study, please follow the steps below:

- Please see Chris Houk, Senior Vice President for Enrollment Management, Office: 156A, or email: chris.houk@brescia.edu to schedule a meeting to see that the necessary documentation can be added to your I-20
- Schedule a time to meet with Karen Russell, Director of Human Resources, Office 161A, by emailing her Assistant, Allyson Grooms, at allyson.grooms@brescia.edu, in order to get a letter of employment. (Mention in your email that you need a letter of employment for your social security card verification, the letter MUST say that you are a full-time student here at Brescia)
- Take both of those documents, along with your passport to the Social Security Office, located at: 4532 Lucky Strike Loop, Owensboro, KY 42303. They are open 9am-3pm, Monday-Friday, except Wednesdays, they close at noon. The Owensboro Transit System (OWTS) Purple Route goes directly to the Social Security Office.



Driver's License Information

Getting a Driver's License

****NEW FOR INTERNATIONAL STUDENTS WANTING TO DRIVE IN KY****

If the international student has a valid driver license from his/her country and the license is from a reciprocating country, **the student can drive on that license as long as he/she leaves the country at least once a year.** If the student does not leave the country at least once a year, then the student has to secure a KY driver license.

If you would like to register a car in KY (such as buying one here), you must have:

- A valid KY driver license
- The title to the car
- Proof of Insurance

If you need a driver's license, take the following steps:

1. Secure a letter from Student Affairs that the student is a full-time, resident student at Brescia. The student doesn't have to live on campus, but the letter must state the student's address. But he/she must be full-time.
2. If the student does not have a SS#, then the student must go to the SS office and obtain a "Letter of Social Security Number Denial". They have to have the letter from the school, their passport and their I-20.
3. Take the denial letter from SS (or the SS card), together with the letter from the school, their passport and I-20 to the Driver License office (County Clerk's Office) at the Daviess County Court House (located at 212 St. Ann Street, Owensboro, KY 42303). *The International field officer is only there on Tuesdays and Thursdays.*
4. If you have a license from your home country, take that with you as well.
5. All internationals must take both the written and driving test.



Cell Phone Service in KY

There are plenty of cell phone plans to choose from to keep you connected to friends and family while you are in the United States. The cell phone plans we have listed in this guide are suggestions from our current International Students at Brescia University.



AT&T Mobile

Located: Physical Store

Address: 5115 Frederica Street
Owensboro, KY 42303

Distance from Brescia: 4 miles

Website: <https://www.att.com>

Mint Mobile

Located: Online

Address: N/A

Distance from Brescia: N/A

Website: <https://www.mintmobile.com>

Boost Mobile

Located: Inside Walmart

Address: 5031 Frederica Street
Owensboro, KY 42303

Distance from Brescia: 3.4 miles

Website: <https://www.boostmobile.com/>

T-Mobile

Located: Physical Store

Address: 5140 Frederica Street
Owensboro, KY 42301

Distance from Brescia: 4 miles

Website: <https://www.t-mobile.com>



Bank Information for KY

Truist Bank

Address: 100 W. 3rd Street

Owensboro, KY 42303

Distance from Brescia: .4 mile walk

Website: <https://www.truist.com/>

Old National Bank

Address: 123 W. 4th Street

Owensboro, KY 42303

Distance from Brescia: .4 mile walk

Website: <https://www.oldnational.com>

Fifth Third Bank & ATM

Address: 500 Frederica Street

Owensboro, KY 42301

Distance from Brescia: .2 mile walk

Website: <https://www.53.com>

German American Bank

Address: 313 Frederica Street

Owensboro, KY 42301

Distance from Brescia: .4 mile walk

Website: <https://www.germanamerican.com>

There are a number of banks to choose from within the Owensboro area. The banks that are listed on this page are just a small sample of what is available to you.

The banks are located close to campus in a walkable distance. These locations are also on a local public bus route.

