

## **2015-2016 School Year Election Rules**

Those planning to run for any elected position must have their application completed and turned in by Friday, March 20<sup>th</sup>.

If approved, every candidate must be present and give a brief speech at the March 24<sup>th</sup> General Assembly Meeting at 11am in the Study Pavilion.

The elections will be open for voting on Friday, March 27<sup>th</sup>, 2015 at 8am and close on Wednesday, April 1<sup>st</sup> at 1pm.

All elected members will be required to maintain at least a 2.8 grade point average and will be prohibited from holding office due to any sanctions imposed under the Code of Conduct.

*Any candidate may appeal to the Dean of Students for a revision of his or her academic standing.*

Students interested in running for any elected must submit a nomination position form with signatures of at least 25 students, a member of the faculty, and the signature of the Dean of Students or the Director of Student Activities and Leadership Development by Friday, March 20<sup>th</sup> by noon.

Campaigning for elections may begin, if approved, on Tuesday, March 24<sup>th</sup> 2014 after the General Assembly meeting.

### **Flyers**

- 1.) Flyers should identify the candidate and desired position in which they are running.
- 2.) Candidates must follow the University Posting Policy as written in the Student Handbook.
- 3.) Use of the University official logo is prohibited.
- 4.) Candidates may slide flyers under individual residence hall doors, but may not place them on residence doors themselves.
- 5.) Flyers must be removed by the “down” date given at the time of approval.
- 6.) Candidates may not remove or obstruct the view of other candidate’s material.
- 7.) Candidates may not put a flyer over another candidates campaign materials or a publicity flyer for an upcoming event.
- 8.) ALL flyers must have stamped approval from the Student Development office before posting.

### **Endorsements or Campaign**

1. No employee of the university (faculty, staff, or administration) may campaign in any capacity for any candidate.

2. Any student who is an employee in any capacity (including Work Study) for Brescia may not campaign, either verbal or material, for any candidate while on the clock.
3. No candidate may use university letterhead for campaigning purposes.

### **Campaign Finances**

1. No candidate's campaign expenses may exceed \$50.00, including all contributions.
2. This amount is to cover the general and run-off elections. Each candidate must submit an itemized financial statement and receipts for any items purchased.
3. Candidates should submit financial statements no later than noon on the day that voting closes.

### **Social Media**

1. Candidates may not send mass emails for campaign purposes.

*Any candidate that fails to abide by campaign rules may result in disqualification.*

## POSTING NOTICES

All student and student organizational signs, flyers or posters, which are to be posted on campus, must be approved by the Student Activities Office, or the Campus Center Information desk. BEFORE anything is posted it must be stamped by the Information Desk supervisor or the Office of Student Development. Please bring the sign, flyer or poster to be stamped BEFORE it has been duplicated. Stamped items may be posted by students, student organizations, faculty, or staff in approved areas only. A list of approved posting areas is available at the Information Desk.

Posted items not stamped will be removed and discarded. Notices attached to walls, doors, and windows will be removed and discarded. No nails on wooden surfaces or tape on painted or varnished surfaces are permitted. Failure to receive approval will result in the removal of the items posted, restitution for any damage and may result in loss of posting privileges. Once a flier/sign has been authorized, it can remain posted for up to 30 days or until the “down” date. All signs/posters must be in good taste, consistent with university policies, and shall not contain sexist, racist, homophobic, profane or derogatory remarks, or nudity. The university retains the right to deny posting of any materials on campus. All posters must have the name of the sponsoring organization/individual on the poster.

Persons not connected with Brescia University may be limited to one designated area, and are only approved at the discretion of the Office of Student Development. A notice posted on campus does not indicate the University’s endorsement of the notice, sponsoring organization, or event.

### Table Tents:

Persons wishing to post information on tables (in the table tent holders provided) must receive approval from the Information Desk supervisor or the Office of Student Development. Table tent holders can be utilized in the Dining Hall, Study Pavilion, or Administration Building. Table tent dimensions: 4” width by 6” height.

Loose flyers, posters, or notices are not permitted without authorization from the Office of Student Development.

### Sidewalk Chalk:

Students who wish to publicize an event by using chalk on sidewalks must obtain permission from Office of Student Development at least three days in advance of the advertising date. A sketch/text of proposed chalking must be submitted for approval. No other substance besides chalk may be used and chalking on walls, brick, or within ten feet of a campus building is prohibited.

Failure to follow these guidelines may result in restitution for any damage or necessary cleaning and may result in loss of chalking privileges.

*The following is an excerpt from the Brescia University Student Government Association Bylaws:*

## **SGA EXECUTIVE BOARD**

Students seeking a position on the Executive Board must have club, organization or SGA experience and be at least of *junior status*, as determined by the University, by the time they assume office for the positions of President, Executive Vice President, Treasurer, and Parliamentarian. Students seeking the positions of Secretary and Representative to the Administration, and Historian must have similar experience and be at least of *sophomore status*, as determined by the University, by the time they assume office. Additionally, candidates must have been a student of Brescia University for at least one semester and have maintained a GPA of at least 2.8. Those who do not meet this academic requirement may appeal through the Dean of Students. To be eligible for election to the Executive Board of the Student Government Association, students must meet all requirements and conditions as set forth in the Constitution and By-Laws of the SGA of Brescia University. Students must also be able to serve their full term of office, fall and spring semesters. Serving a full term of office means that an elected SGA officer must be able to fulfill all of the responsibilities as listed in the position descriptions in the Constitution, regularly attend SGA Executive Board and General Assembly meetings and participate in other activities as agreed upon by the Executive Board.

Officers must carry at least 12 credit hours per semester during their term of office.

SGA officers will be compensated for their services. The stipend will be determined on an annual basis by the Executive Board in consultation with the University's Chief Financial and Student Affairs Officers.